2011 ANNUAL MEETING
POSTER FORMAT & PROCEDURES

1. A specific poster board identified by the supplement number has been assigned to you. **Presenters must be in attendance to participate in their designated Poster Session**, including the coffee breaks. Please see e-mailed acceptance letter and schedule posted at the SOAP website for specific session. You are responsible for removing all material from the board on the designated day indicated in your acceptance letter. Any material remaining thereafter will be discarded unless other specific arrangements are made (SOAP staff will make every attempt to collect and save posters remaining on the boards after assigned tear-down dates/times, but this should NOT be relied on).

2. The poster boards provided will be 8’ (8 feet) wide and 4’ (4 feet) high. **Each presenter has a 3’ (foot) wide x 4’ (foot) high area on that board, as 2 posters will share a poster board “side”**. Material to be included in the posters must include:
   - The title of your abstract.
   - The names of the authors and the name and location of the institution. **Underline** the name of the presenting author.

Most posters also include additional material that augments the substance of your presentation and that often did not appear in the submitted abstract. A typical poster includes an expanded version of the abstract text (Introduction, Methods, Results, Discussion, and References), supplemented by figures, tables, photos or illustrations. **All material should be sized so it can be read from a distance of 3 feet.** The material must be neatly and legibly prepared; illustrative data should be similar in quality to that used in making slides. Backing material for any of the displayed items should be of a type that can be tacked or pinned to the board surface with 1/2” tacks that will be provided.